

# IT Project Management Training

**Deliver projects. Reduce risk. Create alignment.**

**A pragmatic, AI powered and results-oriented training designed to help organisations structure, execute, and deliver IT projects with confidence, even in complex and fast-moving environments.**

Training focuses on what really makes projects succeed :

- Clear framing,
- Strong governance,
- Effective communication
- Ability to manage uncertainty.

## WHY THIS TRAINING?

Too many projects fail not because of technology, but because of:

- Unclear scope and objectives
- Lack of ownership and governance
- Poor communication between IT and business
- Late escalations and unmanaged risks

This training provides concrete methods, tools, and reflexes to avoid these pitfalls and bring projects back under control.

## WHAT PARTICIPANTS GAIN

- ✓ A clear project framework shared by all stakeholders
- ✓ The ability to launch projects properly and avoid false starts
- ✓ Practical techniques to keep momentum and control execution
- ✓ Early detection and management of risks, scope changes, and deviations
- ✓ Stronger collaboration between teams and decision-makers

Immediate impact, directly applicable to current projects.

**3h refresh → 2-4 day / modular**



## A STRUCTURED JOURNEY FROM IDEA TO DELIVERY

### 1. Frame & Initiate

- What is (and is not) a project
- BUILD vs RUN mindset
- Project initiation request and prioritisation
- Governance and decision checkpoints

### 2. Launch & Plan

- Kick-off meeting that really aligns stakeholders
- Scope, roles, responsibilities, and approvals
- Setting up the right project environment

### 3. Orchestrate & Control

- Communication and execution rhythm
- Managing unexpected events
- Scope change and escalation without conflict
- Keeping documentation useful and alive

### 4. Deliver & Close

- Secure go-live and handover
- Close the project and move to RUN mode

## PRACTICAL & TOOL-DRIVEN

- Real-life examples from IT projects
- Ready-to-use templates, checklists, and dashboards
- Collaborative tools (e.g. Monday.com, SharePoint)
- AI-powered support for communication and follow-up

No theory overload. Everything is designed to be **usable the next day**.

## WHO SHOULD ATTEND?

- Project Managers & Project Owners
- IT Managers & Team Leaders
- Business stakeholders involved in IT projects

This training creates a **common language and discipline** across teams.

## FORMAT



Interactive session



Case-based discussions



Q&A & actionable takeaways

**Outcome:** better decisions, fewer surprises, and projects that actually get delivered.